

Design Review Committee

Draft of Meeting Minutes

May 19, 2015

Meeting Convened: 1:30 pm

Meeting Adjourned: 2:24 pm

Present: DRC members Elaine Cook, Fran O'Connell, Chris Wilson

Absent: Chris Castendyk

Also attending: Joel Perry (Graphics Unlimited) - Venture Community Services;  
Community Day Services

Location: Center Office Building - Second Floor Meeting Room

**Agenda**

- Call to Order and Approval of Minutes of April 7, 2015
- Venture Community Services - 1 Picker Road (Unit 1A) and Country Day Services (Unit 3A)
- Old Business
- New Business
- Adjournment

**Approval of Minutes of April 7, 2015**

Motion to approve with the addition of the omitted Convening and Adjourning times of 1:30 and 2:30 pm respectively by Fran O'Connell and seconded by Elaine Cook Vote 3-0

**1 Picker Road (Unit 1A) - Venture Community Services and Country Day Services (Unit 3A)**

Request for design approval for signage at 1 Picker Road, Venture Community Services (Unit 1A) and Country Day Services (Unit 3A)

Zone: Industrial Park District

Materials Reviewed: Photographic renderings of proposed signs, description of materials, colors and lighting which includes removal of existing internally illuminated signs for non illuminated signs

Sign Materials: Aluminum frame and panels

Base for freestanding sign: Faux Stone

Colors: Faces - White matte

Edges - Bronze

Graphics - Green pms, 3165C, Orange pms, 144C (on file)

Dimensions: Building sign for Venture Community Services: 3ft x 10 ft (30 sq. ft.)

Free Standing signs for Venture Community Services and Country Day

Services: Overall - 62"

48" x 6" (20 sq. ft.)

Lighting: N/A

Landscaping: Added after sign installation which was done prior to the application process for design approval

DRC Comments/Conditions: None

Approval:

Motion to approve with the understanding these three signs are for 2 individual businesses by Fran O'Connell and seconded by Elaine Cook Vote 3-0

### **Old Business**

It has been noted that Sleepys at Hobbs Brook has increased the number of signs leading up to their location and still retains the oversized sign in their window.

### **New Business**

None

### **Next Meeting Dates June 2 and June 16, 2015**

### **Adjournment**

Motion to adjourn at 2:24 pm by Chris Wilson and seconded by Fran O'Connell Vote 3-0

Respectfully submitted,

Chris Wilson, Secretary

Cc J Bubon, Town Planner

N Burlingame, Building Inspector

Board of Selectmen

L Gaumond, Town Administrator

D Trapasso

C Forgit

